

**ORWELL PARISH COUNCIL
PLANNING COMMITTEE MEETING
unAPPROVED MINUTES OF THE PLANNING MEETING**

A meeting of the Orwell Planning Committee (OPC) was held in the back room of the Village Hall on Wednesday 21st December 2016 at 7pm.

Present: Cllr W Talbot – Chairman (**WT**), Cllr A Pulham – Vice Chairman (**AP**) and Cllr C Hoptroff (**CH**) and Cllr Szembel (**NS**)

In Attendance: Mrs J Damant – Clerk

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- 08/12/16** **Apologies for absence:**
Apologies received from Cllr Kennedy
- 09/12/16** **To sign and approve Minutes of meeting held on 7th December 2016**
The minutes were proposed by Cllr Hoptroff and seconded by Cllr Pulham, all agreed. The Chairman then signed the minutes as a true record.
- 10/12/16** **Public Participation:**
(For up to 15 mins members of the public may contribute their views and comments - 3mins per item)
There were no members of the public in attendance.
- 11/12/16** **Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
There were no interests declared.
- 12/12/16** **Request for the following:**
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|------------|--|---------------------|
| 5.1 | 52 High Street Ms S Grimley Lawful development certificate for proposed demolition of outbuilding and erection of single storey flat roof extension. Information Only The details of the approval from SCDC was received and noted on the minutes of 7.12.16, prior to receiving the Information Only application. NOTED. | S/3290/16/LD |
| 5.2 | 30 High Street Mr Collins Tree Work To fell a Fig Tree No Comments from the Parish Council. | S/3409/16/TP |
- 06/12/16** **SCDC Decisions:**
There were no decisions
- 07/12/16** **Other Items:**
There were no other matters discussed.
- There being no further business the meeting closed at 7.05pm.

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Planning Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.