

**ORWELL PARISH COUNCIL
ORWELL PLANNING COMMITTEE MEETING
unAPPROVED MINUTES OF THE PLANNING MEETING**

A meeting of the Orwell Planning Committee (OPC) was held in the Methodist School Room on Wednesday 20th September 2017 at 7pm.

Present: Cllr N Szembel **(NS)** – Chairman, Cllr M Clarke **(MC)** and Cllr C Hoptroff **(CH)**,

In Attendance: *Mrs J Damant – Clerk*

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- 08/09/17** **Apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
Apologies were received from Cllr Lawton and Cllr Kennedy (personal reasons)
- 09/09/17** **To sign and approve Planning Minutes of meetings held on 6th September 2017.**
The minutes were proposed by Cllr Clarke and seconded by Cllr Hoptroff. Chairman then signed the minutes as a true record.
- 10/09/17** **Public Participation:**
(For up to 15 mins members of the public may contribute their views and comments - 3mins per item)
There were no members of the public in attendance.
- 11/09/17** **Councillors to disclose any Pecuniary Interests** (*disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar*) listed on the Agenda:
There were no interests declared.
- 12/09/17** **Request for the following:**
- 12.1 59 High Street** **S/3043/17/FL**
Mr & Mrs T and K Tyndall
Change of use of existing detached garage to a one bedroom B&B. Internal and external alterations with two new roof lights and removing an existing tree.
Orwell Parish Council recommend 'No Recommendation', proposed by Cllr Hoptroff, seconded by Cllr Clarke, all agreed.
- 06/09/17** **SCDC Decisions:**
No decisions received.
- 07/09/17** **Other Items:**
There were no other items discussed.
- There being no other business the Chairman closed the meeting at 7.05pm

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Planning Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.