

ORWELL PARISH COUNCIL

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unAPPROVED MINUTES OF THE PARISH MEETING

A meeting of Orwell Parish Council was held in the Village Hall on 18th December 2019 at 7.30pm (19.30hrs)

Present: Cllr G Bunnett – Chairman (**GB**), Cllr C Ingrey (**CI**), Cllr J Healy (**JH**), Cllr Morris-Low (**TML**), Cllr M Gould (**MG**)

In Attendance: Mrs J Damant (**Clerk**), District Cllr Van De Weyer

- 184/12/19 To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
 Apologies were received from Cllrs Szembel and Tyndell these were accepted and agreed, there were no apologies received from Cllr Chuisseu, Cllr McKenna
 Apologies were also received from County Councillor Kindersley
- 185/12/19 Councillors to disclose any Pecuniary Interests** (*disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar*) listed on the Agenda:
 There were no interests declared.
- 186/12/19 Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
 There were no members of the public in attendance.
- 187/12/19 Minutes of the meetings held on 20th November 2019:**
 The approval of the minutes from the 20th November 2019 were deferred until the next meeting as there was only one of the Councillors in attendance present at that meeting.
- 188/12/19 CCC Report: circulated**
 Cllr Kindersley had given his apologies.
- 189/12/19 SCDC Report: verbal report**
 Cllr Van de Weyer referred to the forthcoming Greater Cambridge Issues and Options consultation which would begin in January 2020. This would look at the overall strategy of the Local Development framework sites. At this stage the sites submitted in the 'Call for Sites' would not be included as they were still being logged by officers.
 There was also to be a consultation on the Cambridge South station at Addenbrookes.
 The route of the East/West rail decision was soon to be announced The planning service was beginning to improve and there was no longer a backlog.
 Cllr Van de Weyer was asked when the sites put forward for Orwell, in the Call for Sites exercise, would be available. He replied that there was no date but the list would probably be released in the next couple of months.
- 190/12/19 Planning: NS, GB, TT, JC, LH, JH and TML** (*Town and Country Planning Act 1990 schedule 1, paragraph 8*)
Full planning minutes are available on the website or from the Clerk.
66 High Street, S/4046/19/TC – T1 Lime. This bifocated tree exhibits a pocket of rot in its main union. It has previously been braced. Propose a 35% reduction in height to the previous pollard knuckle. To reduce sail and weight and improve light.
 T2 – Lime this slightly smaller bifocated specimen is situated very close to the neighbour house. It has previously been braced with the main leader showing a slight lean towards the roof of No 62. Propose a reduction of 35%. The aim of these works will be to alleviate sail, weight and light.
 T3 – Lime. 30% reduction to alleviate sail and weight.
Information Only:
Land at 69 & 75 High Street S/4024/19/DC – discharge of condition 3 (traffic management Plan, 4 (Tree Protection Scheme), 5(External Materials) and 6 (Access Details) pursuant to planning permission S/4756/18/FL.
Lane between 69 & 75 High Street, S/2878/19/DC – Discharge of conditions 3(traffic management), 4(arboriculture method statement), 5 (construction of external surfaces,

6(construction of access and kerb details 7(materials and type of boundary treatment) 8(carbon emission) 9 (water consumption), 9 (data ducting infrastructure for new homes) and 10 (data ducting infrastructure) of planning application S/4756/18/FL

Land off Hurdleditch Road, S/3193/19/DC – discharge of condition 5 (secure cycle parking) of planning application S/3870/18/RM. Residential development of 49 dwellings with associated works including landscaping and open space.

Land off Hurdleditch Road, S/3197/19/DC – Discharge of condition 2 (proposed arrangement of future management and maintenance of the proposed streets) of planning application S/3870/18/RM – Residential development of 49 dwellings with associated works including landscaping and open space.

Land off Hurdleditch Road, S/3210/19/DC – Discharge of condition 4 (Boundary treatment) pursuant to planning permission S/3870/18/RM

191/12/19

Parish Youth Club:

New equipment had been purchased. A question had been raised with regards to the insurance coverage of the equipment and the addition to the Parish Council Asset Register. The funding of the equipment had come from Youth Club funds which the Parish Council held.

It was agreed that the Clerk add the equipment to the Asset Register and also the insurance schedule.

-Clerk

192/12/19

New Recreation Ground:

Cllrs Szembel and Bunnett had met with the land agent and owners. The surface water drain which goes through the ground to the centre of the site needed to be moved to the side. Legal advice appeared to support that this should be paid for by the landowner but the landowner indicated that the Parish Council should bear the cost. The route of the drain was discussed. Cllr Bunnett advised that there was originally a ditch which was later piped. It was noted that the water drain was not disclosed in the Section 106 Agreement.

193/12/19

Recreation Ground & Pavilion:

The play equipment was satisfactory. The clerk reported that the Ash tree had been removed and the bottom of the brook cleared. The Clerk was to arrange for the bank to also be cleared. There is a £1000 excess on the insurance claim for the Pavilion repair work. Once completed the building will be monitored for any further subsidence.

194/12/19

Bollards for Carpark:

The installation of bollards was ongoing. It was noted that rubbish on the recreation ground was increasing as the litter bins were not being used.

195/12/19

Hurdleditch Road:

A request had been made by a resident for the Parish Council to look at the possibility of widening Hurdleditch Road. This was mainly the stretch of road leading towards the A603 where the road was narrow and straight. The Clerk reported that she had forwarded the request to County Highways for their comments but there had been no response to date.

196/12/19

Bus:

Concerns had been raised over the bus which reversed into Lotfield Street from Town Green Road. A suggestion had been made that the bus did not reverse but continued down Stocks Lane and then into Lotfield Street. The Clerk advised that a response from the Operators of the No 75 bus was awaited.

197/12/19

Malton Lane:

It was noted that the Meldreth side of the lane was still very muddy. The Clerk was aware that Cambridgeshire County Council had made a claim for compensation following the recent car accident.

198/12/19

Clunch Pit Management Trust (CPMT):

Cllr Bunnett reported that he had attended a meeting where the the Trustees discussed making an application to have the Glebe Field designated as a Local Green Space. It was noted that the Parish Council had previously tried to achieve this by submitting the land under the South Cambridgeshire District Council call for sites without success.

199/12/19

Chapel Orchard:

It was noted that Winter Wonderland was a great success.

201/12/19

Village Hall

It was noted that a white board was required. The front door also needed attention and Cllr Healy was to report this. A defibrillator would be investigated in the new year.

-JH

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202/12/19

Financial Matters:

1. Financial Statements for December 2019

2. Payments and Additional payments for October (*Additional payments are shaded, these costs have already been agreed but may not have appeared on the agenda.*

Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA); Parish Councils Act (PCA)

Payments awaiting authorisation

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for October	LGA 1972 s112
Barry Sharman Architects	102.67	17.11	Ordinance survey map for new recreation ground	LGS 1972 s111
E-ON	111.41	5.31	Electric for Pavilion	LGA 1972 s111
Haven	281.51	45.77	Street lighting	PCA 1957 s3
Majestic Gardens	54.00	9.00	Mtce on Glebe paddock	OSA 196 s9/10
Amazon	142.99		Youth Club billiard table	LGA (misc provisions) 1976 s19
Amazon	16.99		Youth Club lamp	LGA (misc provisions) 1976 s19
Amazon	329.00		Youth Club Football table	LGA (misc provisions) 1976 s19
Cambridge Water	29.32		Water for Pavilion DD	PHA 1936 s87
Acacia Tree Surgeons	480.00		Removal of Ash tree on recreation ground	Osa 1906 9/10
Meldreth PC	100.00		Office Rent	LGA 1972 s111

Office rent is £100 per month.

It was noted that the gate spring was not working on the gate closing mechanism at the burial ground. The Clerk was asked to hold the payment until this had been resolved. **-CLERK**

All expenditure was proposed by Cllr Healy to be correct, these were seconded by Cllr Tyndell and agreed by all.

203/11/19

Community Gritting and Equipment:

A report had been circulated by Cllr Szembel. Insurance clarification had been received. It was noted that the equipment could be used on the footway but the Parish Council would prefer not to do this. The Methodist Chapel would be asked again if they would be willing to store the equipment.

Grit bins were located at Fishers Lane, Lordship Close, Meadowcroft Way, Town Green Road, Leaden Hill and the Volac layby. Cllr Ingrey agreed to check the bins. **-CI**

204/12/19

Correspondence and Clerk's Report:

The Clerk had notified County Highways that Orwell had agreed to the feasibility study recommendation. She was trying to arrange a site meeting with Balfour Beatty with regards to a new lamp and post at the junction of Malton Lane and High Street.

The bridge at the recreation ground/Brookside had been repaired. The Ash tree behind the pavilion had been taken down. The gates at the burial ground had been repaired.

A discussion took place on the CCTV cameras. The Clerk to send information to Councillors on who could obtain footage. It was agreed that a policy on the procedure should a burglary be carried out.

205/12/19

Joint Village A10 Working Party:

The next meeting was to be held on the 30th January 2020. Cllr Szembell would be unable to attend. A replacement would be decided at the next meeting.

206/12/19

Landscaping contract:

Tenders had been received for the three year contract 1st January 2020 -31st December 2022. The tenders were discussed. On a proposal by Cllr TML, seconded by JH, it was agreed that the contract be awarded to the cheapest quotation -Buchans Landscapes ????

207/12/19

Precept/Budget 2020/21

The budget was being reviewed by the working group. Further work was needed before a decision was made at the January 2020 Parish Council meeting. It was recognised that the Parish Council was not allowed to build up reserves to sit on. Projects needed to be identified.

208/12/19

Councillors' Reports and Areas of Responsibility:

There were no reports. It was noted that the Youth Club Leader had contacted Cllr Ingrey.

209/12/19

Agenda items for the next meeting:

Policies, Grass cutting contracts, Precept/Budget

There being no further business the Chairman closed the meeting at 21.05. The next meeting will take place on 15th January 2020 at 7.30pm

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed at meetings.