

ORWELL PARISH COUNCIL
UN-APPROVED MINUTES OF ORWELL PARISH COUNCIL

A meeting of Orwell Parish Council was held in the back room of the Village Hall on
17th February 2016 at 7.30pm (19.30hrs)

Present: Mr W Talbot – Chairman (**WT**), Mr M Clarke (**MC**), Mr N Hamilton (**NH**), Mrs D Kennedy (**DK**), Mrs M Lawton (**ML**), Mr A Pulham (**AP**), , Mr D Rees (**DR**) and Mr N Szembel (**NS**)

In Attendance: Mrs J Damant – Clerk and Cllr A Van de Weyer - AvdW (SCDC)

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- 250/02/16 Apologies for Absence:**
Apologies received from Mr Hoptroff (CH) and Cllr S Kindersley (CCC)
- 251/02/16 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
There were no interests declared.
- 252/01/16 Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
There was one member of the public in attendance. Mr Paul Bridle bought along some photos of the brook showing that it does fill to capacity, this information was given to the Parish Council. NS enquired if this was fast flowing and if so would it be classified as a risk factor?
- 253/02/16 Minutes of the last meeting 20th January 2016:**
The minutes were proposed by ^{MC}, seconded by ^{DR} all in favour. The Chairman then signed the minutes as a true record.
- 254/02/16 CCC Report: Report circulated.**
It was agreed by Council to raise the Social Care budget by 2%.
Orwell will be part of the Gamblingay Boundary Division.
The County Council is now very explicit about what pot holes they will or will not repair. You can see the detail of required depth and circumference here:
http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/10/roadworks_and_faults
If you would like to report any Highways issue: phone 0345 045 5212 or send in an email highways@cambridgeshire.gov.uk.
- 255/02/16 SCDC Report:**
SCDC can either take a £5 rise or 2%, which ever is the least, on their part of the Council Tax.
Devolution – Cambridgeshire will now be Grouped with Norfolk and Suffolk and there will be an elected Mayor.
- 256/02/16 Article 4 Directions to remove permitted development rights from public houses:**
WT is still awaiting a response.
- 257/02/16 Planning: WT, CH, AP, MC and DR (Town and Country Planning Act 1990 schedule 1, paragraph 8) (Full planning minutes with comments are available from the Clerk).**
Planning meeting held on 3rd February 2016.
28 Town Green Road,S/3141/15/LB - Listed building consent for approval of works already undertaken to include the renovation of existing barn and conversion to dwelling. The Parish Council have 'no objections' with no comments. Proposed by ^{NS} seconded by ^{NP} all agreed.
16 Lotfield Street,S/3064/15/FL - Erection of 1 and half storey 3 bedroom dwelling. A vote was taken whereby 3 had 'no objections' and 1 'refused'. The Parish Council recommend '**No Objections**' with no comments. Proposed by ^{CH}, seconded by ^{AP}
Verbal report from Planning meeting held on 17th February 2016
41 Town Green Road, S/0067/FL/16 - Demolition of existing single storey rear extension and garage. Construction of new 2 storey rear extension, single storey side entrance extension, new garage and garden store and rear dormer roof extension. Orwell Parish Council recommend '**No Objection**'. Proposed by ^{WT}, seconded by ^{DK} all agreed.
16 Lotfield Street, S/0274/16/FL & S/0275/16/LB - Minor alterations to listed building and single storey rear extension. Orwell Parish Council recommend '**No Objection**' proposed by ^{AP}, seconded by ^{WT} all agreed.

258/02/16 Indemnity Forms:
 S/2113/12/FL – 28 Town Green Road
 £2,244.90 financial contribution in lieu of on-site provision of public open space.
 £371.00 towards the off-site provision of community facility space.
 Indemnity Form was signed by WT as Chairman, at the meeting. CH as Vice Chairman will sign forms on his return, both signatories witnessed by the Clerk/Proper Officer

258/02/16 Neighbourhood Planning:
 Alison Talkington and Clare Gibbons (SCDC) will attend the Parish Council meeting on 16th March to inform the Parish Council on Neighbourhood Planning and what it entails.

259/02/16 Development Proposal on Hurdleditch Road (next to the primary school)
Landscape and Visual Impact Assessment:
 SCDC may have no reason to refuse the application, but if they do it may then go to appeal so the Parish Council needs information in order to argue its point, if they are in a mind to recommend refusal. The Landscape Assessment is more important if the application goes to appeal but there is a time limit. Cllr Van de Weyer suggested that a landscape assessment would still be a good idea, if done in time, for the first stage (when application is presented to SCDC). WT believed this would also be a good investment to the village even if the application did not go to appeal as it would help with regards to Orwell carrying out a Neighbourhood Plan. It was proposed by DK that Orwell should spend up to £3,000 on carrying out a Landscape Assessment, seconded by NS all agreed.

Update on the Public Meeting held on 11th February 2016:
 Concern was expressed on the proposed development on that if it is developed in the proposed position it would cut off the school and recreation grounds, there was also concern over the sewage and drainage. The landscape aspect is also of concern with regards to the view of the church.

260/02/16 Financial Matters:

1. Financial Statements for February

2. Payments and Additional payments for February

Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA)

Salaries	£ 922.41	0	February salary	LGA 1972 s112
Inland Revenue	£ 145.91	0	February PAYE/NI	LGA 1972 s112
Sovereign Play	£ 707.58	117.93	80% of rope walk and stepping stones supply and install	LGA 1972 s113
Sovereign Plan	£ 868.10	144.68	80% of guided ropes supply only	LGA 1972 s113
Eon	£ 4.76	0.86	Electric for pavilion	
Herts & Cambs	£ 264.00	44.00	Hedges at BG	OSA 1906 s9/10
D Chappell	£ 50.00	0	BG gate latch	LGA 1972 s113
Trulights	£ 90.00	0	Reimbursement for double Bulletin payment	LGA 1972 s113
Orwell VH	£ 42.00	0	History Group booking	LGA 1972 s113

3. Deposits:

Hoback (solar fund) £12,490.00

261/02/16 Grass cutting contract:
 Still awaiting a third quote. It was proposed by AP, seconded by WT that if further cuts are needed before the next contract to ask Herts & Cambs to carry these out on an 'as and when' basis.

262/02/16 Bike Bus:
 Unfortunately the BikeBus contract finishes at the end of March 2016. As the uptake from the villages has not been used in the numbers envisaged the bus will cease. The Local Sustainable Transport Fund has indicated it is unlikely to support the project from April 2016 but it is entirely within the gift of parishes to buy further days of service and an intermediary with the operator, Dews Coaches, should this be an option the parish council should wish to pursue at a cost of £402.50 per day of service on the current timetable, but this does not take into account the onboard revenue of £4,195 in the first 13 months of service. If other parishes were to commit to funding this figure would be reduced.

- 262/02/16 Village Hall Carpark:**
Update on the three faulty lights at the village hall carpark
Clerk has contacted both Balfour Beatty and SCDC. Cllr Van de Weyer and Cllr Kindersley are also making enquiries as to why these lights have not been repaired.
- 263/02/16 HM Queen's 90th Birthday Celebrations:**
The date in June is difficult for the Clunch Pit Society, however the Village Show Committee may be able to take over the organising. The History Society would also like to put on an event. Traditionally the BBQ has been held in the Clunch Pit. Date to be decided, what is to take place and by whom.
- 264/02/16 Domain Name:**
orwellparishcouncil.uk - costs are £9.98 for 2yrs, 19.96 for 5yrs or 39.92 for 10 yrs.
It was proposed by WT, seconded by MC to take out a 10 year subscription, all agreed.
Clerk to proceed. **Action: Clerk**
- 265/02/16 Recreation Ground:**
- Play equipment monthly inspection. All equipment appears to be in good working order.
- Quotes for new play equipment – AP is presently putting together the quotations.
- Recreation ground carpark – AP reported that the car park needs to be resurfaced and the holes filled in. He has received a costing of £162 for the materials which are 20mm and with the help of volunteers this should be all that is required. MC enquired whether a more substantial project is needed? WT suggested that as the holes were getting larger this needed to be addressed now and that a possible further project be discussed at a later date. It was proposed by AP to go ahead with the interim repairs, seconded by NS ,
vote taken – 7 in agreement; 1 abstained. Motion carried. AP will contact the suppliers.
Action: AP
- Hiring Contract for Pavilion – noted.
- 266/02/16 Redevelopment of the Recreation Ground:**
WT is to meet with Mr Ward and will report at the next meeting.
- 267/02/16 CCC and Social Care Funding of 2%**
Orwell Parish Council wrote to all the individual leaders within CCC regarding the proposed cut to the Social Care budget. A meeting took place at Cambridge County Council on the 16th February and it was agreed that a 2% increase will be given.
- 268/02/16 City Deal:**
The Greater Cambridge City Deal is considering initial ideas for a new 'Western Orbital' bus link between the west and south of Cambridge, either along or very near the M11
The first consultation launches on Monday 8th February until Monday 21st March 2016.
The initial ideas for consultation are:
 - An additional Park & Ride at Junction 11 (Trumpington)
 - A Park & Ride or Park & Cycle at Junction 12 (Barton)
 - Cycle improvements possibly including an 'orbital' link
 - 'Orbital' bus links around the outside of the city along or near the M11, which would connect housing and employment sites including: Trumpington Meadows, West Cambridge, Addenbrooke's Hospital, the Biomedical Campus, the Science and Business Parks and the future Cambridge North Rail Station.
Further information and details of exhibitions which are being held around the city can be found at www.gccitydeal.co.uk/the-western-orbital.
It was agreed that if Councillors wished they should reply to this as individuals.
- 269/02/16 Correspondence and Clerk's Report:**
Precept request has been sent to SCDC
Clerk has requested a full pruning for the Mulberry Tree.
Clerk has written to Mrs Stanley owner of 21 Town Green Road which borders the lane between Town Green Road and Cross Lane Close, with regards to the tree which is causing damage to the footpath. Awaiting a response.
Clerk has contacted Sovereign Play Equipment in regards to putting in the ropes and new beams. (see item 240/01/16)
Electoral Reviews of Cambridgeshire – final recommendations. If you wish to participate on the online survey www.lgbce.org.uk/about-us/lgbce-opinion-survey

- 270/02/16 Volac:**
WT will contact Volac with regards to the parking situation. **Action: WT**
- 271/02/16 Rugby Group Benevolent Fund:**
The Cemex group have over the years donated to a number of community projects in areas around their former sites. All councillors to look over the documentation. **Action: All Cllrs**
- 272/02/16 Village Maintenance:**
NH has met with Andrew Cole (SCDC) concerning the tree along the ditch behind Meadowcroft Close. This will now be reported to his department to have it taken down.
- 273/02/16 Councillors' Reports and Areas of Responsibility:**
AP enquired if there can be another cut in the recreation ground, this was proposed by AP, seconded by MC all agreed. **Action: Clerk**
- 274/02/16 Agenda items for the next meeting:**
Queen's 90th Birthday celebrations
Play equipment
Redevelopment of the Recreation Ground
Financial Regulations

There being no further business the Chairman closed the meeting at 8.45pm. Next meeting will take place on Wednesday 16th March at 7.30pm in the back room of the Village Hall.

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Planning Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.

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