

ORWELL PARISH COUNCIL
UN-APPROVED MINUTES OF ORWELL PARISH COUNCIL

A meeting of Orwell Parish Council was held in the back room of the Village Hall on
16th December 2015 at 7.30pm (19.30hrs)

Present: Mr W Talbot – Chairman (**WT**), Mr C Hoptroff – Vice-Chairman (**CH**), Mr A Pulham (**AP**), Mr N Hamilton (**NH**), Mrs M Lawton (**ML**), Mr D Rees (**DR**) and Mr N Szembel (**NS**)

In Attendance: Mrs J Damant (Clerk) and Cllr A Van de Weyer - AvdW (SCDC)

- 196/12/15 Apologies for Absence:**
Apologies received from Mrs D Kennedy and Councillor Kindersley (CCC)
- 197/12/15 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
There were no interests declared.
- 198/12/15 Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
There were 4 members of the public in attendance.
Mr Daw
Village Hall : Mr Daw informed the meeting that Wren had approved the grant.
Neighbourhood Watch: Mr Daw informed the meeting that Orwell was listed as low in crime rate but that hidden crimes are still going unreported such as Cybercrime which is on the increase. Speedwatch will be starting in Orwell once volunteers have been trained. They will be concentrating on the 30 and 40mph road such as the High Street.
Mrs Miller asked if the brambles at the front of the church yard could be cut back and that the access to the Glebe Field also needed cutting back. Mrs Miller also enquired if test pits could be dug at the clunch pit, the Chairman suggested that Mrs Miller contact the Clunch Pit Committee.
Mrs Miller also asked if thanks could be given to Mrs Merely who has been delivering the Bulletin on behalf of the Parish Council.
- 199/12/15 Minutes of the last meeting 18th November 2015:**
Following minor amendments:
182/11/15 - NS reported that he had arranged a 'without prejudice' meeting with the land agent for the 23rd November. It was agreed by the Parish Council that NS would ask whether some land could be sold to the Parish Council to extend the recreation area.
- 200/12/15 CCC Report:**
Report had been circulated there were no questions raised.
- 201/12/15 SCDC Report:**
DR enquired if Cllr Van de Weyer was aware that the remaining land at Cemex had been sold. Cllr Van de Weyer was aware of this development but did not know to whom the land had been sold.
CH enquired about the development at Foxton. The applicant has reduced the amount of proposed properties and by doing this does the application then go back to SCDC? Cllr Van de Weyer replied that appeals go on what is rejected.
- 202/12/15 Article 4 Directions to remove permitted development rights from public houses:**
WT has submitted to forms.
- 203/12/15 Planning: WT, CH, AP, MC and DR (Town and Country Planning Act 1990 schedule 1, paragraph 8) (Full planning minutes with comments are available from the Clerk).
Planning meeting held on 2nd December 2015.**
57 Town Green Road, Cakebreade Cottage, S/2709/15/LB - Erection of an oak frame garden room to non original part of listed building to the rear elevation.
Parish Council recommend 'No Objections' with no comments.
Verbal report from Planning meeting held on 16th December 2015
69 High Street, S/2861/15/FL & S/2862/15/LB - Replacement of existing timber outbuildings.
Orwell Parish Council recommend '**No Objections**' on both applications.

204/12/15

Development Proposal on Hurdleditch Road (next to the primary school)

CH updated the council. NS and CH met 'without prejudice' the land agent. It was relayed to the land agent that the current parish council owned land for sport and recreation is 1.67 hectares below the minimum required. The land agent requested a return meeting with CH and NS where he conveyed that the landowner would look favourably on discussions to provide land for recreation purposes.

1. Land immediately to the west of the proposed development.
2. Alternative site opposite of the proposed development .
3. Land on the east side of Leaden Hill.

The Parish Council are looking at about 3 hectares with the land being sold at agricultural prices.

Meetings have been sought 'without prejudice' if the development goes ahead the village would need even more recreation space.

NS reported that Mr Philip Kratz had not yet responded to his email concerning a landscape assessment which would be at a cost of £3,000.00. Clerk will try and contact Mr Kratz.

Action: Clerk

DR enquired that it was important to know what grade the land was.

205/12/15

Website:

The website has now been set up, but it might require a better name.

206/12/15

Financial Matters:

1. Financial Statements for December

2. Payments and Additional payments for December

Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA)

Salaries	£1006.05	0	Dec salary	LGA 1972 s112
Inland Revenue	£ 202.24	0	Dec PAYE/NI	LGA 1972 s112
MPC	£ 90.00	0	office rent Dec	LGA 1972 s111
Herts & Cambs	£ 66.00	11.00	Rec Grass cutting	OSA 1906 s9/10
Herts & Cambs	£ 132.00	22.00	BG grass cutting	OSA 1906 s9/10
Cromwell Fire	£ 46.68	7.78	Fire Extinguisher at the pavilion	LGA 1972 s113
CWC	£ 103.87	0	Water & Waste for pavilion	LGA 1972 s113
Eon	£ 65.74	3.13	Electric for pavilion	LGA 1972 s113
Hales Printers	£ 989.00	0	Bulletin printing	LGA 1972 s144
S Reid	£ 46.99	0	Christmas tree	S137
J Damant	£ 8.56	0	Expenses	LGA 1972 s113
MPC	£ 90.00	0	Office rent November	LGA 1972 s111

3. Deposits:

There were no deposits

207/12/15

Village Hall Carpark:

Concern has been expressed by users of the Village Hall about the lack of lighting in the car park. Clerk has reported this to Mr Paul Quigley (CCC) who is now looking into the matter.

208/12/15

Village 'Handyman':

It was suggested by NS that this is not a option for the Parish Council for this year, but that it could be a possibility for the future. It would involve employing another member of staff to carry out maintenance jobs, this is going to be more important if more responsibility is being handed to the Parish Council from local authorities and if these services are wanted by residents then they may have to be supplied by the Parish Council. AP agreed but also suggested that the caretaker may wish to take on other responsibilities. WT will enquire.

Action: WT

209/12/15

HM Queen's 90th Birthday Celebrations:

This will be taking place in the summer 2016. It was suggested that there could be a BBQ in the Clunch Pit and that the Parish Council would insure the event. WT will enquire with the Village Show Committee and check with the Clunch Pit regarding their insurance.

Action: WT

210/12/15

TV Licence for Pavilion:

CH reported this has now been withdrawn and a notice has been put up in the Pavilion stating that there is no facility for a television.

- 211/12/15 Bulletin:**
 Cost for advertising is currently (per annum) 1/8-page - £20, 1/4 - £40, 1/2 - £80 (although new advertisers are not given the 1/2-page option). Could be increased to 1/8 - £25 and the rest pro rata? Alternatively, could go for £25, £45 and £90.
 It was proposed by AP to accept £25, £45 and £90 for advertising space, seconded by CH all agreed. Clerk to notify Mrs Whiteoak. **Action: Clerk**
 WT took this opportunity to thank Mr Jerry Burnell for agreeing to be the new Bulletin editor.
- 212/12/15 Precept:**
 CH had prepared and circulated various options for the precept. Councillors to look over these documents so that they can be discussed and agreed at the next meeting.
Action: All Cllrs
- 213/12/15 Solar Farm (Community Benefit Money)**
 Strategy for development, including village consultation. Nothing to report.
- 214/12/15 Community Grant Request:**
 Request from Petersfield Primary School PTA for funds to purchase new books. The accounts were not received in time for this meeting, To be discussed at the next meeting.
- 215/15/15 Recreation Ground:**
 - Play equipment monthly inspection – the equipment appears to be in good working order
 - Quotes for new play equipment – AP is in the progress of organising site meetings and quotations.
Action: AP
- 216/12/15 Redevelopment of the Recreation Ground:**
 NS has spoken to Mr Paddy Ward who has agreed to do a simple plan regarding the Strawberry Field along Fishers Land, which used to be the football pitch, which could be another possible site. There have been no discussion with the landowner it is just to see if it would be possible to re-site a football pitch in this area. Mr Ward would need to obtain a new OS map for this area at a cost of £65.00. It was proposed by WT and seconded by NS that this would be a good idea. NS will inform Mr Ward that he can proceed with gaining the OS map.
Action: NS
- 217/12/15 Correspondence and Clerk's Report:**
Boundary Commission for SCDC – 10 week consultation period from 24th November until 1st February 2016. It is being proposed that there should be 45 Councillors elected and that wards may be changed, views are being sought on how this can be achieved. There are three criteria which are set out in law:
 - Electoral equality – each councillor represents roughly the same number of electorates
 - The wards should reflect as far as possible, interests and identities of local communities
 - Efficient and convenient local government is provided.**Cambridge and South Cambridgeshire Local Plans** – comments can me made on the proposed modifications and associated sustainability appraisal from 9am 2nd December 2015 to 5pm 25th January 2016
- 218/12/15 Village Maintenance:**
 Mulberry Tree Pruning and maintenance of wall – Clerk has contacted Justin Wilmott for a quote on the work needed to carry out a full or partial pruning. It was suggested by WT that if the costs were within the Clerk's permit (standing orders), then the Clerk can give the instruction for the work to proceed. Work could not commence until the tree had stopped bleeding.
Action: Clerk
 DR is seeking one further quote for the removal of the Ash Tree on Cross Lane Close, however it appears that the house is being rented and permission is needed by the owners.
 DR to seek further information.
Action: DR
- 220/12/15 Speedwatch:**
 See item 198/12/15

221/12/15

Councillors' Reports and Areas of Responsibility:

AP/NS – Parish Liaison Meeting held on 8th December at Cambourne – minutes from the meeting have been circulated.

NH – update on tree located on the dyke. NH has forwarded information to Andrew Cole, Housing Officer at SCDC, who suggested it be referred to the Tree Officer. The tree is in the dyke at the entrance near Lordship close, behind Lordship Cottage. NT agree that if a site meeting is required he would be happy to attend. **Action: Clerk**

ML – A new memorial stone has been fitted.

MC – There is increasing dog fouling occurring around the village. Clerk suggested using a biodegradable neon spray, which other parishes have been doing. The dog fouling is sprayed and in some parishes it appears to be working as it visually shows the problem.

Clerk to enquire with Sally Walmsley about the neon spray cans, **Action: Clerk**

CH – Reported that stones have been laid down along the footpaths at Chapel Orchard.

WT – The youth club is now running again.

222/12/15

Agenda items for the next meeting:

Neighbourhood Plan

There being no further business the Chairman closed the meeting at 8.58pm. The next meeting will be on Wednesday 20th January 2016

Chairman

Date

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.