

ORWELL PARISH COUNCIL

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APPROVED MINUTES OF THE PARISH MEETING

A meeting of Orwell Parish Council was held in the Village Hall on
19th February 2020 at 7.30pm (19.30hrs)

Present: Cllr G Bunnett –Chairman (**GB**), Cllr C Ingrey (**CI**), Cllr Morris (**TWM**), Cllr T Tyndell (**TT**),

In Attendance: Mrs J Damant (Clerk), District Cllr A van de Weyer (AVW), County Cllr S Kindersley (SK) and 1 member of the public

- 23/02/20** **To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
Apologies were received from Cllr Szembel, Cllr Gould, Cllr Healy and Cllr Chuisseu. These were agreed and accepted by all. There was no apology from Cllr McKenna.
- In the absence of Cllr Szembel, Cllr Bunnett took the chair.
- 24/02/20** **Councillors to disclose any Pecuniary Interests** (*disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar*) listed on the Agenda:
There were no interests declared.
- 25/02/20** **Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
Litter on Barrington Road -It was reported that there was a lot of bottles left on the road near the bend. The Clerk would report this to the Clerk at Barrington to see if this could be included in the litter pick.
Drink Driving -Concern was also raised over drink driving through the village which would be reported to the PCSO. Cllr Kindersley added that the same problem was being reported in another village where the police had caught up with the offender.
Drug Abuse -Reports had been received over possible drug activity at the Clunch Pit and Pavilion. Registration numbers of vehicles involved were being taken.
Chapel Orchard Community Club –Councillors were advised that Orwell Gardening Club had two marquees and if they were given to the Parish Council would they be able to go onto the Parish Council insurance schedule. These would be held in the pavilion. Cllr Bunnett with make further enquiries with the Gardening Club.
Chapel Orchard – The Parish Council have some of the funds for Chapel Orchard would it be possible to reimburse Mrs Miller for expenses paid out for Chapel Orchard?
Could the Parish Council pay for the insurance for Chapel Orchard?
- 26/02/20** **Minutes of the meeting held 20th November 2019**
Agreement of the minutes was deferred to the next meeting. There were not enough councillors in attendance that were at the meeting.
- 27/02/20** **Minutes of the meeting held on 18th December 2019**
On a proposal by TWM, seconded by CI the minutes as circulated were agreed a true record and signed by the Chairman.
- 28/02/20** **Minutes of the meeting held on 15th January 2020**
On a proposal by CI, seconded by TWM the minutes as circulated were agreed a true record and signed by the Chairman.
- 29/02/20** **CCC Report:**
Cllr Kindersley reported that Barrington was having issues with vehicles driving through the High Street at night without headlights.
The County Council had agreed a 1.9% council tax increase.
Cllr Kindersley then reported on the current position with East West Rail and the chosen route (E) which would have a major impact on some of the southern villages including Orwell. He added that there were still issues being investigated and he believed that the route along the A428 would be a better plan.
Cllr Kindersley expanded on Route E which was proposed to run through the southern villages to link with either Liverpool Street or Kings Cross and would carry high speed trains. There would be no level crossings on the route so roads would be bridged or tunnelled. Footpaths and Bridleways were likely to be cut off.
The Chairman thanked Cllr Kindersley for his report.

30/02/20

SCDC Report:

Cllr Van de Weyer reported that a recent Greater Cambridge Partnership meeting, which covered better transport routes including buses and cycle routes, was disrupted by a member of the public. The Mayor had now taken over the Cambourne to Cambridge busway but it was uncertain which power he had used to enable this. As further clarification was needed some decisions were still to be made.

Cllr Van De Weyer was asked if the busway would be needed if the East West Rail proposal went ahead. He replied that it was unclear at the present time what changes would happen to the bus route. There was to be more development of the Cambourne area and if the proposed rail station was to go south of Cambridge then a busway would be needed. The railway and bus would cover different aspects so there should be no reason not to have both. Cllr Kindersley added that there would be more development and businesses in future.

Cllr Van De Weyer then reminded the meeting that the Local Development Plan consultation would end soon.

The youth club in Orwell had received a zero carbon grant.

Planning delegation at South Cambridgeshire District Council was being looked into with the Planning Advisory Service looking at the policy.

The council tax increase for 2020/21 was agreed at £5.00 p.a per household.

The Chairman thanked Cllr Van De Weyer for his report.

31/02/20

Planning: NS, GB, TT, JC, LH, JH and TML (*Town and Country Planning Act 1990 schedule 1, paragraph 8*)

Full planning minutes are available on the website or from the Clerk.

Planning Ref S/0092/20/FL8 Brookside -Single storey rear extension and loft conversion

Recommendation –No Recommendation.

Planning Ref S/0032/20/FL1A Brookside -Garden office, pre-fabricated single storey timber building on concrete base

Recommendation –No Recommendation

Planning Ref S/4455/19/DC (FOR INFORMATION ONLY) Land off Hurdleditch Road -Discharge of condition 2 (Proposed arrangements for future management and maintenance of the proposed streets) of planning application S/3870/18/RMSCDC

The discharge of conditions was noted.

Planning Decisions

Greater Cambridge Joint Local Plan Consultation 13thJanuary -24thFebruary 2020.-Response from Parish Council

No response had been made by the Parish Council at this stage.

Fews Lane Consortium -UpdateSCDC -Items Referred to Planning Committee -Update issued by Cllr Bridget Smith (SCDC Leader)12th February 2020

The correspondence was noted.

32/02/20

Parish Youth Club:

Cllr Ingrey had attended a meeting and was impressed by what the club was doing. The Youth Club would like to link into the Parish Council website to put on their information, it was suggested that a link would be a better option as it would need to be monitored so if they had their own webpage they could then link to the site. This could also be done with the village website. There was an eco-friendly tuck shop and they are currently looking at purchasing a smoothie blender.

The Clerk reported that she was still chasing Amazon to try and pay for the items purchased for the Youth Club.

Eco recycling bins were discussed which Councillors liked the idea of but wanted further information. Cllr Ingrey agreed to investigate.

ACTION: CI

33/02/20

New Recreation Ground:

A meeting was to take place with Cllr Bunnett, land owner and drainage contractor. Clarification was needed that the drainage could be accomplished. The landowner was keen to have a new drain which would go down the side as at the moment the drain runs through the new recreation ground land. The estimated cost to put a new drain in was £30,000. Cllr Burnett was to go back to the District Council for advice.

The land owner has agreed that the drain needed to drain the land could go through his land to the brook. It was suggested by Cllr Bunnett that further discussions need to take place.

All drainage needs the authority of Cambridgeshire County Council.

Progress on Planning Application

The application was ready but was on hold until the position has been clarified.

Additional instruction for Parsons Consulting Engineers regarding drainage

On a proposal by Cllr Ingrey, seconded by Cllr Moris, it was agreed to instruct Parsons Consulting Engineers to advise on the diversion of the existing drain. All Councillors in agreement.

Update on other Items

The developer had been asked about a right of way through the new development to access the

new recreation ground. Although the residents could object this would be a safer option as there was no pedestrian route.

34/02/20

Recreation Ground & Pavilion:

Play Equipment Weekly Inspection report (Cllr Ingrey)

Cllr Ingrey had inspected the equipment and all appeared to be in good order.

A door handle was missing off the Pavilion kitchen door. Concern was raised about people getting into the building and a change of locks had been suggested. Vandalism had been occurring at the Pavilion and Clunch pit.

It was noted that the MUGA was unlocked. Cllr Ingrey would contact Cllr Healy.

ACTION: CI

35/02/20

Clunch Pit Management Trust (CPMT):

Application for Glebe Field and the Paddock to be designated as a Local Green Space

On a proposal by Cllr Ingrey, seconded by Cllr Tindell, the application to register the Glebe field and Paddock as a local green space was agreed. Natural England will also write a letter of support. It was advised that the sheep proof fencing had also been completed.

36/02/20

Chapel Orchard:

Cllr Morris Lowe proposed that Mrs Miller be reimbursed for her expenses of £49.50, this to be taken out of the Chairman's allowance, this was seconded by Cllr Ingrey and agreed by all.

It was proposed by Cllr Morris Lowe that the Parish Council agreed to pay Chapel Orchard for the insurance of £129.20 and that this be an annual payment, this was seconded by Cllr Ingrey and agreed by all. Chapel Orchard will send the paperwork for the insurance of which the Parish Council will reimburse them.

It was reported that two trees had been blown down in the recent storms. Qualified volunteers had dealt with the trees.

37/02/20

Village Hall:

Update on Village Hall matters

Status of OVHMC

It was noted that it is a separate entity to the Parish Council and is a registered charity

Second Councillor on OVHMC

It was stated that another Councillor was requested to join the Village Hall Trustees.

Contribution towards the cost of redecorating the Village Hall

The Parish Council is to receive more information on a proposal. It was noted that the increase in village hall hire fees should help towards the cost.

38/02/20

Allotments:

It was proposed by Cllr Ingrey to let the Youth Club take over the running of the vacant allotment and waive the £10 fee. The proposal was seconded by Cllr Morris with all Councillors in agreement.

39/02/20

Financial Matters:

1. Financial Statements for February 2020

2. Payments and Additional payments for February 2020 (Additional payments are shaded, these costs have already been agreed but may not have appeared on the agenda.

Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA)

Payments awaiting authorisation

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension		0	Employees payments for January 2020 inc Employees payments Oct-Dec 2020	LGA 1972 s112
Meldreth Parish Council	200.00	0	Contribution towards office rent January & February 2020	LGA 1972 s112
E-ON	112.63	5.63	Pavilion Electricity	LGA 1972 s126
Haven Power	243.88	47.32	Street Light Energy February 2020	PCA 1957 s3
Harston & District Village Warden Trust	600.00	0	Donation 2019/20	LGA 1972 s137

The clearance of the Clunch pit was discussed where it was proposed by Cllr Burnett that the Parish Council contribute 50% of the cost which would come out of the Section 106 earmarked funds held. This was seconded by Cllr Morris with all Councillors in agreement.

All payments were then proposed by Cllr Tyndell, seconded by Cllr Morris and agreed by all.

- 40/02/20 Correspondence and Clerk's Report:**
-Arrington Alms House Trustee vacancies -advertised on the Orwell website
-LHI Applications 2021/22 -opening 1st April 2020
- 41/02/20 Joint Village A10 Working Party:**
The Clerk urged a member of the Parish Council to attend the meetings.
- 42/02/20 Community Art Fund**
The SCDC Section 106 Officer had confirmed that the Parish Council could use the Art Fund money for the project discussed at the last meeting.
- 43/02/20 May Bank Holiday Street Party:**
The Women of Orwell (WOW) would like to put on a street party to celebrate the VE day 75th anniversary. An application had been made to have the road closed which had been agreed. The Parish Council was asked if they would pay for the signage and speaker system. The cost of this would be £692.92.
On a proposal by Cllr Tyndell, seconded by Cllr Morris, the expenditure of £692.92, for the signage and speaker system, was agreed. The Clerk stated that she would need the invoices in order to release payment. **ACTION: Clerk**
- 44/02/20 SCDC Three Free Trees Voucher:**
Up to £60 could be spent on one, two or three trees which would need planting within three days of purchase. The location for trees was discussed, behind the hedge on the recreation ground and between the play area and Pavilion were suggested. It was agreed that Cllr Szembel and Cllr Gould progress this. A tree guard might also be required. **ACTION: NS/MG**
- 45/02/20 Councillors' Reports and Areas of Responsibility:**
Cllr Morris -express concern over anti social behaviour in the village, especially the Clunch Pit. This would be an agenda item for discussion at the next meeting.
Cllr Ingrey -reported that a street light on Lotfield Street was permanently on. The Clerk to report. **ACTION: Clerk**
- 46/02/20 Agenda items for the next meeting:**
Anti Social Behaviour, update on policies (financial orders and standing orders) other policies to be updated and agreed at future meetings.

There being no further business the Chairman closed the meeting at 09.55. The next meeting will be held on 18th March 2020.

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.