

ORWELL PARISH COUNCIL
MEETING OF THE ANNUAL PARISH COUNCIL

AGENDA

Clerk: Mrs J.E Damant
Parish Office, Sheltered Housing Scheme
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To members of the Public & Press:

You are invited to attend the meeting of the Parish Council in the Main Room of the Village Hall on Wednesday 19th May 2021 at 7.30 p.m. for the purpose of transacting the following business.

If you also wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

Due to the Government Regulations concerning Covid and meeting inside, members of the public are kindly requested to attend virtually via zoom. It would be helpful if members of the public could notify the Clerk prior to the meeting as this will help in managing this meeting.

Judy Damant is inviting you to a scheduled Zoom meeting.

Topic: Judy Damant's Zoom Meeting

Time: May 19, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/95069272285?pwd=bU9zOTNVWHJueVIEMDk3Tk5QWdCUT09>

Meeting ID: 950 6927 2285

Passcode: 137747

To members of the Council:

You are hereby summonsed to attend the meeting of the Parish Council in the Main Room of the Village Hall on Wednesday 19th May at 7.30 p.m. for the purpose of transacting the following business.

Clerk: Judy Damant

Date: 13th May 2021

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- 036/05/21 Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:** *(LGA 1972 s15(2)). The Chairman remains in their seat until they have been reinstated or a new chairman is voted in (LGA 1972 s15(4)). Chairman has the casting vote (LGA 1972 s15(3))*
- 037/05/21 Election of Vice Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:** *Local Elections (Declaration of Acceptance of Office) Order 2012/1465, sch1.*
- 038/05/21 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 039/05/21 Register of Interests: All councillors to note any changes to their registers.**
- 040/05/21 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 041/05/21 Councillors to disclose any Pecuniary Interests:** *(disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:*
- 042/05/21 Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3e, about an item on the Agenda they are invited to send an email or letter with the script of their comments and question to the Clerk in advance of the meeting. Any such email or letter will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders, namely a limit of 15 mins in total and an individual limit of 3 mins per item.
- 043/05/21 Minutes of the meetings held on 21st April 2021:**

- 044/05/21** **Cooption of new councillor and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:** *Local Elections (Declaration of Acceptance of Office) Order 2012/1465, sch1.*
Following the resignation of Cllr Chiusseu there is now a vacant seat. SCDC has now given permission to fill this seat via cooption.
- 045/05/21** **CCC Report:**
- 046/05/21** **SCDC Report:**
- 047/05/21** **Planning:**
Update of the Planning meeting held today prior to this meeting.
- 048/05/21** **Election of Planning Committee:**
- 049/05/21** **Election of New Recreation Committee**
- 050/05/21** **Environment:**
Decision as to a working group or a Committee if a decision is made to make this a Committee:
Election of Environment Committee
- 051/05/21** **Responsibility List: Responsibilities and Working Groups**
Decisions on remaining responsibilities and working groups
Appoint Councillors to vacant positions.
Addition of a Biodiversity Responsibility or Working Group
Addition of Zero Carbon to Responsibilities
- 052/21/21** **Proposal for a New Town in South Cambridgeshire (Thakeham):**
Update from Cllr Stone and/or Cllr Chambers.
- 053/05/21** **Neighbourhood Plan:**
Update from Cllr Gould
- 054/05/21** **East West Rail (EWR)**
Update and appointment of a Councillor to Cambridge Approaches
- 055/05/21** **New Recreation Ground:**
Update from Cllr Bunnett
- 056/05/21** **Recreation Ground & Pavilion:**
Clearance of trees and bushes. Site meetings have taken place now awaiting tenders.
- 057/05/21** **Light/cctv Malton Lane/High Street junction:**
Update from Clerk
- 058/05/21** **Clunch Pit Management Trust (CPMT)**
Update from Cllr Murray Brown
- 059/05/21** **Village Hall Carpark**
- Barriers for the carpark. Tenders have been sought and looked at by Cllrs Chamber and Bunnett and the Proper Officer.
 - Update on the new bin. The bin will be placed on a new post.
 - Signage for the carpark has been ordered
- 060/05/21** **Chapel Orchard:**
Approval for a picnic to be held in July
- 061/05/21** **Red Telephone Box:**
Update from Clerk and Cllr Gould
- 062/05/21** **Local Highways Initiative (LHI) Project:**
A site meeting will take place at the end of May. Cllrs Bunnett and Tabor will attend.
- 061/05/21** **Audit 2021/22:**
Council to sign off the audit (AGAR)

063/05/21

Financial Matters:

1. Financial Statements for May 2021

2. Payments and Additional payments for May (*Additional payments are shaded; these costs have already been agreed but may not have appeared on the agenda.*)

Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA) Parish Council Act

PAYMENTS FOR AUTHORISATION –ORWELL PARISH COUNCIL MEETING 19th May 2021

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for May 2021	LGA 1972 s112
Haven Power	£280.49	£45.60	Street lighting power May 2021	PCA 1957 s3
Herts CCTV Partnership Ltd	£2010.00	£335.00	Annual Monitoring Charge 21/22	LGRA 1997 s31
Information Commissioners Office	£40.00	0	Renewal of data protection registration	LGA 1972 S113
Talking Ts of Cambridge Ltd	£112.00	£18.67	Youth club sweatshirts	LGA 1972 S137
LGS Services	£198.00	£33.00	Payroll services 2021/22	LGA 1972 S113
CAPALC	£447.06	0	Affiliation fees 2021/22	LGA 1972 S113
Buchans	£481.15	80.19	Grass cutting	OSA 1906 s9/10

064/05/21

Website:

Update from Cllr Phillips.

065/05/21

Internet Banking:

Internet banking is in hand. Cllr Gould still to be added.

066/05/21

Correspondence and Clerk's Report:

Housing Survey: Update from clerk

067/05/21

Environmental Charity Report:

Report from Cllr Chambers

068/05/21

20 mph:

Report from Cllr Tabor regarding the new 20mph initiative

069/05/21

Councillors' Reports:

070/05/21

Annual Meetings:

Notes from the Annual Meeting of the Parish, which took place via zoom on the 5th May, will be ready for the June meeting. Main item of discussion was the undertaking of the Neighbourhood Plan.

071/05/21

Agenda items for the next meeting: